WISCONSIN INTEROPERABILITY
SEAMLESS STATEWIDE ⦿ PUBLIC SAFETY RADIO COMMUNICATIONS

TONY EVERS,
Governor

MATT JOSKI,
Chairperson
Interoperability Council

WISCONSIN INTEROPERABILITY COUNCIL

THURSDAY, MARCH 23RD, 2023
12:30 PM

MEETING MINUTES

1. Vice-Chair Jamie Formea called the meeting to order at 12:40 PM.

2. Quorum was established with 7/10 members present via teleconference: Greg Engle, Jamie Formea, Kirk Gunderson, Steve Hansen, Matt Joski, Marshall Ogren, Trina Zanow.
   Members absent: Timothy Carnahan, Brian Uhl, Mike Warnke.

3. Meeting minutes from January 26, 2023, considered for approval.
Motion by Joski to approve January 26, 2023 meeting minutes; seconded by Ogren. Unanimous approval.

4. IC and Subcommittee Membership Updates
   A. Reviewed and discussed applicants for the Land Mobile Radio (LMR) Subcommittee, Northwest WEM Region position.
      1) Paul Brooten
      2) Sheriff Tony Williams
Motion by Gunderson to appoint Paul Brooten to the Northwest WEM Region position on the LMR Subcommittee; seconded by Zanow. Unanimous approval.

   B. Discussed subcommittee vacancies and upcoming term expirations.
      1) Public Safety Broadband (PSB)
         * Representative from a federally recognized American Indian tribe or band – *vacant*
         * Representative from a Badger State Sheriffs' Association – *expired 3/19/23*
      2) Land Mobile Radio
         * Local fire service (volunteer or full-time) Representative – *expires 3/25/23*
         * Representative from the Region 45 800 MHz NPSPAC RPC – *expires 5/27/23*
         * Representative from the Region 54 800 MHz NPSPAC RPC – *expires 5/27/23*
      3) WISCOM
         * Radio system administrator or technician representing an affiliated land mobile radio system managed by a local, county, or state government – *expires 3/25/23*
         * Representative from the West Central, Wisconsin Emergency Management, region – *expires 3/25/23*
         * Representative from the Southeast, Wisconsin Emergency Management, region – *expires 5/27/23*
         * (2) Representative from the Northwest, Wisconsin Emergency Management, region – *expires 5/27/23*
Motion by Joski to open the application period for all ten positions (including those expiring in May) in order to be proactive with maintaining subcommittee membership; seconded by Engle. Unanimous approval.

5. IC Chair Update – *Sheriff Joski*

A. SCIP Goal/Objective Assignments and Discussion
   1) *8.2: Educate stakeholders on the history and status of the police and fire protection fee / 8.3: Compile and provide white paper on emergency interoperable communications funding needs to legislators*
      - Joski reported on his testimony given to the Senate Committee on Licensing, Constitution, and Federalism, regarding the utilization of the police and fire protection fund.
   2) *1.2: Develop and disseminate templates, talking points, and best practices for IC communications using consistent branding / 1.3: Position IC members as spokespeople of the IC to various stakeholders*
      - Formea discussed his conversation with the subcommittee officers, encouraging them to outline past, present, and future projects.
   3) *4.1: Complete CISA Cybersecurity Awareness Webinar TA and engage CISA on other cyber resources / 8.1: Complete a CISA Grants Webinar TA*
      - Molly Boss reported on the status for the webinar TA's.
        (a) Scoping calls occurred and dates set for the webinars.
   4) *2: Establish onboarding process for new IC and subcommittee members*
      - Allison Hudack provided a status update.

6. Reviewed edits to the IC Subcommittee Bylaws.
   A. Formea explained the proposed changes to the Membership section and the Election of Subcommittee Officers section.

Motion by Joski to approve the revised edition of the bylaws; seconded by Hansen. Unanimous approval.

7. Public Comment – there were no public comments.

8. State and Local Cybersecurity Grant Program Update
   A. Katie Sommers presented on Wisconsin's plan for utilizing the federal grant; information is available upon request.

9. 911 Subcommittee Chair Report
   A. First subcommittee meeting of the year was held in person and will continue for the foreseeable future.
   B. Chairman Frank reported he is working with the Governor's office on filling the remaining five vacancies.
   C. Chairman Frank reported on his participation at the Senate Committee on Licensing, Constitution, and Federalism public hearing.

10. Public Safety Broadband (PSB) Subcommittee Chair Report
    A. Elections were held at first two meetings; neither Chair nor Vice Chair was elected.
       1) Will continue elections at upcoming meetings.
    B. FirstNet by AT&T attended their meetings.
       1) Discussed outages and how to give/receive feedback.
       2) Developing workshop for understanding Push-to-Talk options.
    C. Proposed idea of PSB and LMR subcommittees combining and when would be a logical time to do so.

11. Land Mobile Radio (LMR) Subcommittee Chair Report
    A. Workgroup established to support people getting set up on the statewide encryption plan.
    B. Chairman Lindert reported that the subcommittee voted 'No' to P25 admissions to the EMS channels.
    C. 2023 EMS Communications Plan is being worked on by Jim Westover.
    D. Vacancies discussed.
        1) Recommendation for Paul Brooten to be appointed to the LMR Subcommittee
        2) Three positions opening

12. WISCOM Subcommittee Chair Report
    A. Chairman Kesler reported on the items discussed at the WISCOM Subcommittee meeting.
        1) Erik Viel met with Ashland and Bayfield County Sheriff's Department and Emergency Management personnel about their use of WISCOM.
        2) Proposed WISCOM-related grant discussed.
    B. Two new members joined the WISCOM Subcommittee, Grant Hones and Chris Reynolds.
    C. Sub-group will be meeting to discuss the WISCOM specific SCIP goals.

13. NG9-1-1 Program Update
    A. Jessica Jimenez discussed the COOP template development as outlined in the SCIP.
        1) Final template and webinar anticipated for May this year
    B. AT&T ESInet Project discussed.
        1) As of March 9, 2023, 77 participation agreements signed
            • 22 PSAPs have active projects and many in queue for a project manager
            • One PSAP currently completing operational readiness testing (ORT)
        2) AT&T scheduled to present at the next 911 Subcommittee meeting
        3) NG9-1-1 Buildout status map displayed
    C. Zach Hassler discussed the phased approach for i3 GIS data layer submissions to AT&T's EGDMS tool and offered assistance to PSAPs and GIS authorities.
    D. Reviewed GIS tasks and some work that is occuring with surrounding states.
    E. NG9-1-1 grant program outcomes presented.
        1) 39 out of the 44 PSAP grant applications received funding
        2) 24 out of the 31 NG9-1-1 GIS grant applications received funding

14. Public Safety Broadband Program Update
    A. Molly Boss provided an update on the former COMU workgroup, now named the Communications Qualification Review Board (CQRB).
        1) The CQRB will be meeting quarterly with intent to align with the Qualification Review Board (QRB) schedule.
    B. COMMEX discussed.
        1) Tabletop exercise scheduled for June 15, 2023 in Wheeling, IL
        2) Functional exercise scheduled for September 13, 2023 in Lake County, IL

15. WISCOM Update
    A. DOT Report
        1) System softward upgrade (20.2.4) in progress; ISSI software upgrade was not released.
        2) Discussed system enhancements in Washington County and SOW deployment.
    B. DMA Report

1) WISCOM system data presented.
2) Welcomed six new WISCOM user agencies.

16. WI OEC/SWIC Update
   A. Status update provided for the WISCOM RFP.
      1) L3 Harris will be presenting at the next WISCOM Subcommittee meeting and at SIMCOM.
   B. Upcoming COMU classes include: INTD (*April 24-27, Port Washington),* COMT (*June 19-23, Pewaukee*), ITSL (*August 7-10, Madison*), and INTD (*December 4-7, Wausau*).
      1) COML (*April 17-20, Appleton*) is postponed due to lack of enrollment.

17. CISA Update
   A. Molly Boss presented several CISA updates on behalf of Jim Stromberg; information available upon request.

18. Reviewed upcoming conferences and events

19. Next Meeting: May 25, 2023 at 12:30 pm (*in-person attendance strongly encouraged*).

20. Meeting adjourned at 2:10pm.
Motion to adjourn by Engle; seconded by Ogren. Unanimous approval.

Respectfully Submitted,
Allison Hudack
DMA-OEC